

# Weddings at The Bell Tower



# An Unforgettable Venue

Congratulations on your engagement and thank you for your enquiry about holding your wedding in one of the world's largest musical instruments and most unique buildings.

The Bell Tower is a stunning, and intimate venue, overlooking the picturesque Swan River and Perth City.

The venue is a six storey complex, complimented by a grand glass entry foyer and a rooftop Observation Deck, making your wedding a unique opportunity to experience the richness of history while guests enjoy refreshments overlooking the most spectacular panoramic views of our beautiful city and its Swan River.

We understand that your wedding is the most important day of your life and our dedicated team of staff will ensure your day runs smoothly and is one to remember.

We offer exclusive use of the entire building to create an experience that is incredibly special for you and your loved ones. Every wedding is different at The Bell Tower, and we are able to tailor a proposal to make your perfect day one that is truly unique to you.

Please read on for details and information about weddings at The Bell Tower. For any further queries, site visits or to make a booking please contact me. I look forward to helping you plan the wedding you've been dreaming of.

*Josephine Edson*  
Events Manager

**ENQUIRIES, SITE VISITS, BOOKINGS:**

[events@thebelltower.com.au](mailto:events@thebelltower.com.au)

0421 247 819 | 08 6210 0404

[www.thebelltower.com.au](http://www.thebelltower.com.au)



# Facilities & Capacity



The Bell Tower is a six storey complex, holding weddings in our grand glass foyer entry and rooftop Observation Deck.

When you hire The Bell Tower, you hire the whole building exclusively. As well as being the perfect venue for a wedding ceremony, The Bell Tower can double as a reception venue. We pride ourselves on being flexible in order to allow you to have the day you have always dreamed of.

The Bell Tower is fully accessible for wheelchairs, with lift access to all floors. Toilets are located in the building and registered caterers are able to make use of the small kitchenette for food preparation.

## Capacities:

### Rooftop Observation Deck:

80 standing; 50 for table seating

### Foyer:

80 standing; 35 for table seating

### Bell ringing chamber:

30 standing or seated

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# Booking & Availability

The Bell Tower is open as a public attraction from 10am to 4pm 7 days a week.

Weddings and receptions are held outside public hours as breakfast or evening events at the following times:

Mondays - Sundays:

between 8am-10am, or 4pm-11pm  
(excluding bump in and out).

A three-hour minimum hire applies to:

- ♥ Any events extending past 6pm
- ♥ Any Bookings in December

Depending on the nature of your wedding you may be required to have licensed security present for the duration of the event. You will be advised of any security requirements at the time of your booking. We will arrange our security contractors, advise you of the cost and invoice accordingly.

Due to the popularity of The Bell Tower, we are only able to take bookings a maximum of eighteen months in advance.



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# Schedule of Fees & Services

|                     |       |
|---------------------|-------|
| First Hour:         | \$400 |
| Subsequent hours:   | \$350 |
| Administration Fee: | \$250 |

## MINIMUM HIRE

|                           |         |
|---------------------------|---------|
| Before 6pm:               | 1 hour  |
| After/extending past 6pm: | 3 hours |
| During December:          | 3 hours |
| Public holidays:          | 4 hours |

Included in the hire fee is 1.5 hours of set-up and 45 minutes of pack-down.

All functions must finish no later than 11:00pm with no more than 45 minutes of pack up. If any person, supplier or guest, remains in the building after midnight, a fee of \$700 will be charged. You may be required to supply your credit card details to cover any incidentals that may arise. You will be notified and invoiced if additional payment is required.

## DEPOSIT

A non-refundable deposit of \$650 is required in advance to confirm your booking, and secure the date.

This goes towards the total cost, covering the first hour of hire and admin fee. Due to the popularity of The Bell Tower, we do not take bookings more than eighteen months in advance.

## PUBLIC HOLIDAYS

Any event held on a public holiday is charged at \$800 for the first hour, and \$700 for subsequent hours. The non-refundable deposit is \$1050 in this instance.

It is a requirement to have licensed security present at any event extending past 8:00pm. Security is arranged by us through our security contractor.

*You will be advised of any security requirements at the time of your booking, and invoiced accordingly.*



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# Wedding Ceremony Packages

If you are looking for a simple and no-fuss intimate ceremony, take advantage of one of our ceremony packages.

## CEREMONY ONLY:

|                             |       |
|-----------------------------|-------|
| ♥ One hour venue hire       | \$400 |
| ♥ White Carpet (8m)         | \$120 |
| ♥ 30 White Americana chairs | \$165 |
| ♥ Engraved LoveLock         | \$40  |
| ♥ White Signing Table       | \$30  |
| ♥ Choice of Arbour          | \$95  |
| ♥ Admin Fee                 | \$250 |

**TOTAL** \$1100  
**PACKAGE PRICE** \$990



## ALSO AVAILABLE FOR HIRE:

|                                       |           |
|---------------------------------------|-----------|
| ♥ Bar/cocktail tables (6)             | \$25 ea   |
| ♥ Bar table covers (black or white)   | \$5 ea    |
| ♥ White Stools 61cm (20)              | \$10 ea   |
| ♥ Navy blue plush chairs (30)         | \$2 ea    |
| ♥ White Americana chairs (30)         | \$5.50 ea |
| ♥ PA System - 2 speakers & microphone | \$120     |
| ♥ White Carpet 8m                     | \$120     |
| ♥ Red carpet 9m                       | \$60      |
| ♥ White Carpet 2m                     | \$60      |
| ♥ Trestle tables (4)* no linen        | \$4 ea    |
| ♥ White Signing table                 | \$30      |
| ♥ Gold Hexagonal Arbour               | \$95      |
| ♥ Floral Two-Piece Arbour             | \$95      |

*Tipsy Horse*

## CEREMONY + BYO (up to 30 guests)

|                             |       |
|-----------------------------|-------|
| ♥ 2 Hours venue hire        | \$750 |
| ♥ White Carpet (8m)         | \$120 |
| ♥ 30 white Americana        | \$165 |
| ♥ Engraved LoveLock         | \$40  |
| ♥ Signing Table             | \$30  |
| ♥ Choice of Arbour          | \$95  |
| ♥ Bar Attendant + Licensing | \$65  |
| ♥ Bar set-up & glassware    | \$135 |
| ♥ Admin Fee                 | \$250 |

**TOTAL** \$1650  
**PACKAGE PRICE** \$1485

## ADD ON BAR CART HIRE: \$250



@tipsyhorse\_au

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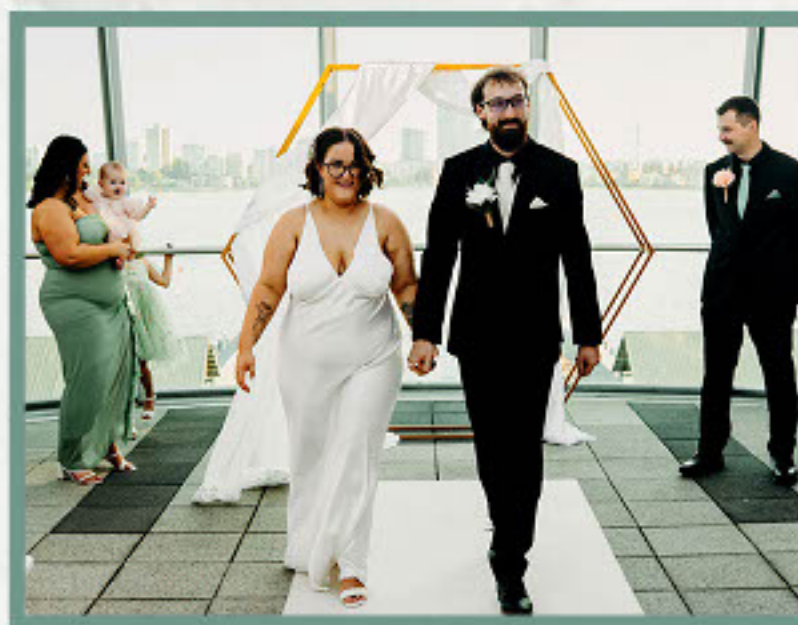
# Elopement Package

The Bell Tower proudly collaborates with some of the best wedding vendors in Perth to bring you the Bell Tower Elopement Package. Enjoy a stress free, intimate ceremony surrounded by your nearest and dearest, and leave the planning to us!

## WHAT'S INCLUDED:

- ♥ Two hours venue hire & Admin Fee
- ♥ Ceremony by Celebrations by Candice
- ♥ Bar set-up by Topsy Horse
- ♥ Two hour photography package by Photeegraphy
- ♥ White Carpet (8m)
- ♥ White Americana chairs
- ♥ White Signing Table
- ♥ Choice of Gold or Floral Arbour
- ♥ Engraved LoveLock
- ♥ BYO drinks

Available Monday - Friday  
for up to 25 guests



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# Catering

The Bell Tower has no on-site caterers, which means that we can be flexible; including BYO (with some stipulations). We have been working alongside wonderful local companies, and can make recommendations on request. Note that we do not receive a fee or commission if you book these suppliers, we believe they offer exceptional service, and have an intimate knowledge of our venue. For complex events you will be required to use one of our recommended companies.

## BYO INCLUSIONS

Due to liquor licensing laws, as part of our BYO option, we include all licensing, and provision of bar attendants at the costs below through our partners at Topsy Horse.

The food preparation area is only available to licensed, registered, and insured catering companies, and is not available to prepare BYO food. We recommend food arrives already prepared. Grazing tables and finger foods work well in this instance.

|                               |                |
|-------------------------------|----------------|
| up to 30 guests (1 Attendant) | \$55 per hour  |
| 31 - 60 guests (2 Attendants) | \$110 per hour |
| 61 - 90 guests (3 Attendants) | \$165 per hour |

## ♥ Topsy Horse AU

instagram.com/tipsyhorse\_au 0429 914 411  
info.tipsyhorse@gmail.com

## ♥ Ginger Pear Graze

gingerpeargraze.com 0432 866 547  
enquiries@gingerpeargraze.com

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# Suppliers We Love

♥ Celebrations by Candice  
**Candice Bydder, Marriage Celebrant**  
0433 977 167  
[celebrationsbycandice.com.au](http://celebrationsbycandice.com.au)

♥ Bobbi the MUA  
**Hair and Makeup**  
0432 550 703  
[bobbithemua.com.au](http://bobbithemua.com.au)

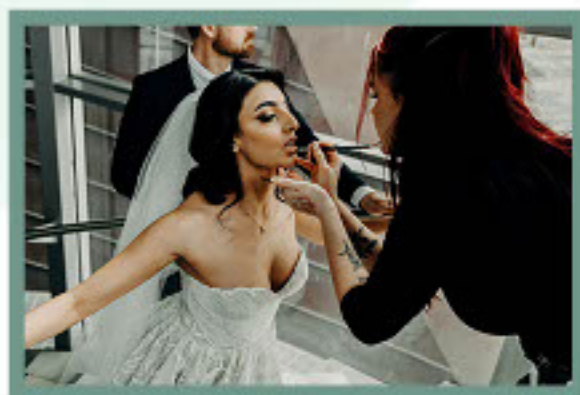
♥ Photeegraphy  
**Photography by Tee**  
0402 839 604  
[photeegraphy.mypixieset.com](http://photeegraphy.mypixieset.com)

♥ Magnetic Storm  
**Lighting, DJ/MC**  
0466 231 671  
[magneticstorm.net.au](http://magneticstorm.net.au)

♥ James Di Stefano  
**Videography**  
0451 400 150  
[jamesdis.com](http://jamesdis.com)

♥ Lotte & Aud  
**Florals**  
0413 379 948  
[lotteandaud.com](http://lotteandaud.com)

♥ Quay Hotel, Perth  
The Bell Tower is delighted to partner with Quay Hotel to offer a special room rate for our clients and their guests when booking an event with us. Contact us to access the promo code.  
[quayperth.com](http://quayperth.com)



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# Bell Ringing

## Traditional Bell Ringing

by the Bell Tower Ringers

\$360.00

A band of eight bell ringers will perform traditional Change Ringing at your wedding, and commemorate your nuptials by ringing the ancient Royal bells of St Martin-in-the-Field. Traditionally, the bells are rung for 20 to 30 minutes prior to the commencement of the ceremony to announce the celebration and welcome guests. They then ring again at the conclusion of the ceremony for about 15 minutes in celebration of your union.

*Our bell ringers are highly trained in the ancient art of Change Ringing and are members of the St Martin's Society of Change Ringers. We do our best to provide a band of ringers on your preferred date, however, as there are a limited number of trained bell ringers, a band may not always be available. Bell ringing for your ceremony cannot therefore be guaranteed. We require a minimum of four weeks to arrange ringing requirements. Bell ringing for your wedding can best be ensured by booking well in advance. Prices are subject to change without notice.*

## Chiming Demonstration

An interactive experience for you and your guests

\$99.00

A trained guide will take your guests into the ringing chamber in groups of 20 at a time. They will be given a brief talk and demonstration on the bells, then guests will have the opportunity to chime on the ancient bells for themselves.



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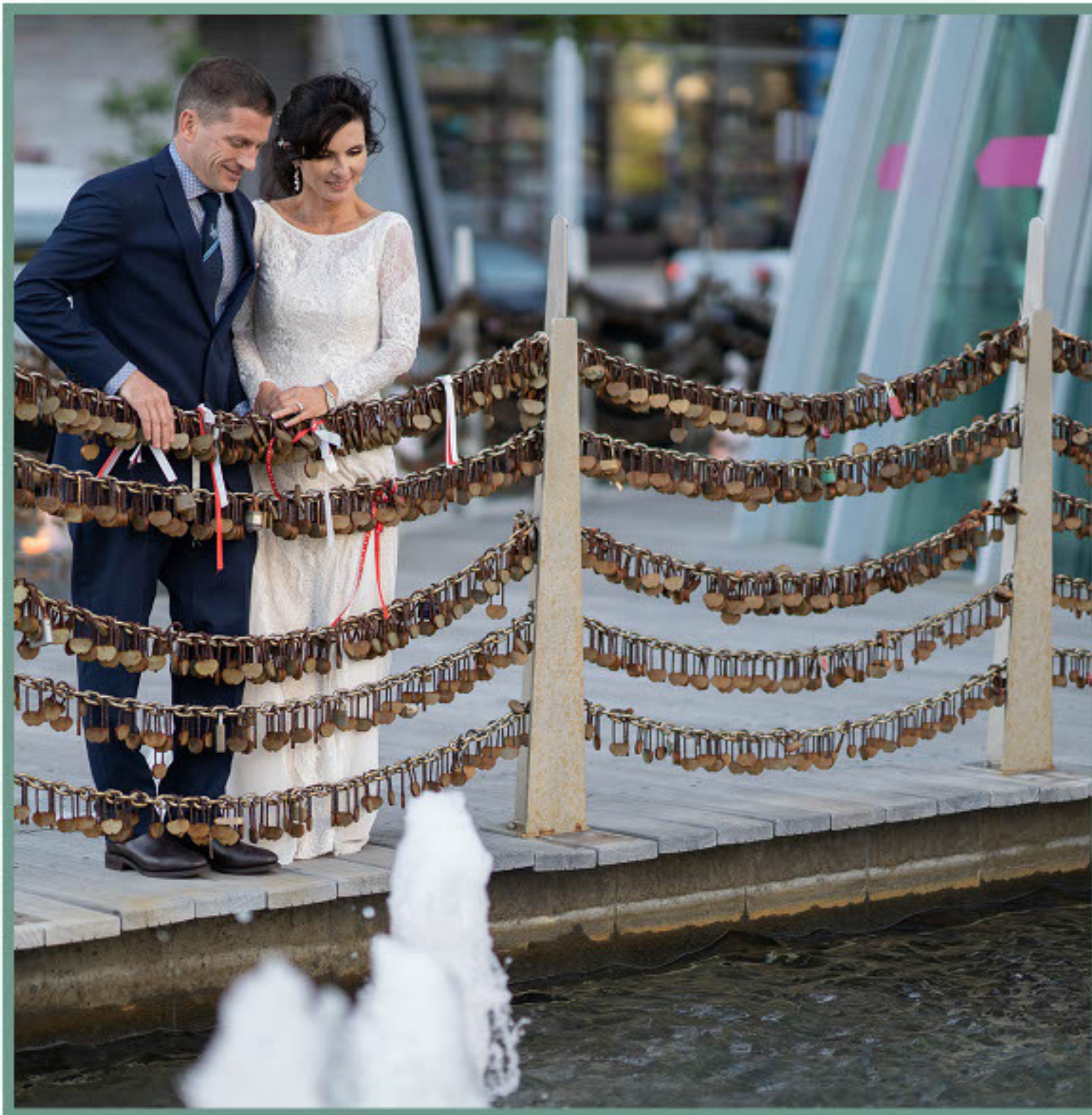


# Love Locks

Celebrate your special day with a gift that truly signifies your everlasting love.

Love Locks' originated in China when couples chose to fix a padlock to chains on sections of the great Wall. They had their names or initials inscribed on it and once locked, legend says that their love was locked together forever.

With your booking you can purchase a Love Lock for a discounted price of \$30. (Usually \$40). This includes engraving of two names and a date and a beautiful folder so you can record the date and the moment that you locked your love together on your wedding day. The Bell Tower the chain is located facing the entrance for all to see. Once the lock has been purchased and inscribed, you simply chose a link on the chain and 'lock' your love.



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# Testimonials

*Since day one our experience with the Bell Tower has been dreamy. The view is stunning, the location is breathtaking, and the historical significance of it as a Perth Landmark speak for themselves.*

*Most of the vendors we ended up hiring had worked with Josephine directly and we benefited greatly from their pre existing relationship.*

*Not only Josephine was on top of everything, bringing up details we oversaw, suggesting alternatives and solutions to any issue we could try and foresee; she was always responsive to our queries and also added a personal touch to our day by crocheting 3 small bees for our ring cushion in line with our wedding theme. Throughout our experience in dealing with Josephine, I have always felt as if we were friends, and she genuinely cared for my wedding day.*

*The wedding day went off without a hitch. I have absolutely no complaints to make; everyone was kind and professional and I really feel like our wedding exceeded any expectations I had.*

*Thank you immensely, for being part of our story and for being so amazing at your jobs.*

*- Bree & Nigel*

*We didn't want to miss the chance to extend our heartfelt thanks to you and your incredible team for making the function so memorable. Everything was managed beautifully, and we truly appreciate the effort and care that went into every detail.*

*All of us thoroughly enjoyed the event, and our guests were equally impressed—not just by the function itself, but also by the stunning location. Thank you once again for everything!*

*- Chirag & Aswathy*

*We were so pleased that we decided to hold our wedding at the Bell Tower as we felt it was the perfect venue for the size of wedding that we wanted to have. Thank you for setting everything up on the Observation Deck for the ceremony, and in the foyer for the reception*

*- Emily & Adam*

*I wanted to say the biggest thank you for making our wedding ceremony absolutely amazing. You and your team went above and beyond to ensure it was special and it ran smoothly. We have not stopped raving about it as have our Bridal Party and guests*

*- Amy & Dan*

*Thank you and the team so much, the wedding was beautiful, the reception set up was gorgeous!*

*Everyone had such a fantastic time!*

*We will forever be thankful for you and all you've done over these few months to make our wedding perfect.*

*- Sasja & Troy*

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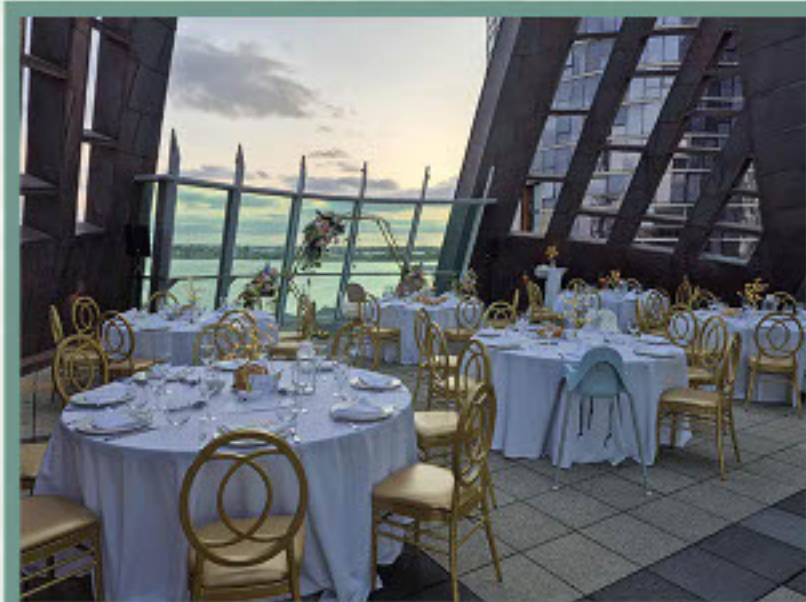
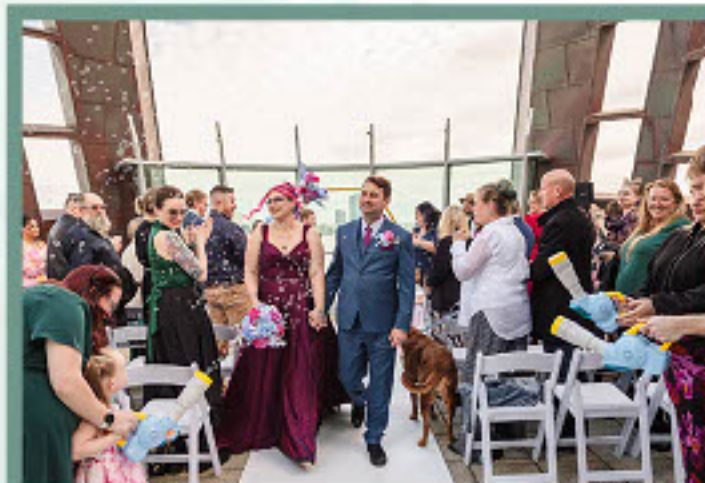
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# Gallery



# Terms & Conditions of Hire

- ♥ A non-refundable deposit of \$650 is required in advance to confirm your booking and secure the date.
- ♥ Due to the popularity of our venue, we do not take bookings more than eighteen months in advance.
- ♥ Payment is required in full no less than 28 days before your wedding. We accept cash, eftpos or credit card. Failure to make payment by the due date will result in your wedding being cancelled and your deposit forfeited.
- ♥ All payments made towards your wedding are non-refundable.
- ♥ Any changes of date within 3 months of your wedding will attract a fee of \$200. For changes of date within 28 days of your wedding, a fee of \$400 is payable. Date Changes are subject to availability.
- ♥ Cancellations within 28 days of your wedding are fully non-refundable.
- ♥ The Bell Tower cannot accommodate more than 100 persons in the Tower at any time, including staff and suppliers due to fire and safety regulations.
- ♥ We are strictly a smoke free venue inclusive of our Level 6 observation deck. Smoking and vaping is not permitted within 5m of the entrance. Breaches will result in additional cleaning fees.
- ♥ The Bell Tower is open as a public attraction from 10am to 4pm. Weddings are held outside public hours, as breakfast or evening events.
- ♥ Depending on the nature of your wedding, you may be required to have licensed security guards. This is arranged by us and our security contractor. We will advise the requirements and cost when booking, and invoice accordingly.
- ♥ You may set up from 90 minutes before the ceremony start time. Your wedding finishes and your guests leave at the finish time. Please advise your caterer and other suppliers to vacate the premises no later than 45 minutes after the event finish time.
- ♥ All events must finish no later than 11:00pm with no more than 45min pack up. If any person, supplier, or guest, remains in the building for any period after midnight, a fee of \$700 will be charged.
- ♥ You as the hirer of the venue are responsible for ensuring that all aspects of the liquor licensing laws are adhered to. It is a requirement to have a registered, licensed, and insured bar company set up, manage, serve, and pack up the bar. Guests are not permitted to serve themselves alcohol.
- ♥ Throwing of flower petals, rice, confetti, or similar inside the building, or on the entry boardwalk is not permitted. We appreciate your understanding regarding this.
- ♥ For safety reasons high heeled shoes are not permitted on the Level 6 gantry - city side. Please make sure your guests are aware of this important safety requirement.
- ♥ All rubbish must be removed either at the conclusion of the event, or by noon the following day. Failure to do so will result in an additional cleaning and disposal fee.
- ♥ All children under the age of 12 years MUST be fully supervised at all times. Staff take no responsibility for children at events.
- ♥ The Bell Tower Staff are present to ensure that everything goes smoothly, and to make your day as stress-free as possible. The safety of all guests and external suppliers are our priority, and we ask that you follow Bell Tower Staff instructions at all times.
- ♥ Development WA and The City of Perth are the bodies in charge of Elizabeth Quay and Barrack Square. Please be aware that both large and small scale events regularly take place in the Elizabeth Quay Precinct, including Barrack Square.
- ♥ On occasion, there may be road closures and other disruptions, on advisement of The City of Perth. Be assured that vehicle and pedestrian access to The Bell Tower will be maintained.



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